

OPTIC

- **O** - Conduct a brief **overview** of the visual or graphic.
- **P** – Key in on the **parts** of the visual by reading all labels and noting any elements or details that seem important.
- **T** – Read the **title** of the visual so that you are clear on the subject it is covering.
- **I** – Use the title as your theory and the parts of the visual as your clues to detect and specify the **interrelationships** in the graphics.
- **C** – Draw a **conclusion** about the visual as a whole.



OVERVIEW:	PARTS:
TITLE:	INTERRELATIONSHIPS:
CONCLUSION:	

Use OPTIC for the picture you have been assigned.

OVERVIEW:	PARTS:
TITLE:	INTERRELATIONSHIPS:
CONCLUSION:	

SQ3R – A Reading/Study System

SURVEY – gather the information necessary to focus and formulate goals.

- Read the title – help your mind prepare to receive the subject at hand.
- Read the introduction and/or summary – orient yourself to how this chapter or article fits the author’s purposes, and focus on the author’s statement of most important parts.
- Notice each boldface heading and subheading – organize your mind before you begin to read – build a structure for the thoughts and details to come.
- Notice any graphics – charts, maps, diagrams, etc., are there to make a point – don’t miss them.
- Notice reading aids – italics, bold face print, chapter objective, end -of-chapter questions are all included to help you sort, comprehend, and remember.

QUESTION - help your mind engage and concentrate.

One section at a time, turn the boldface headings into as many questions, as you think will be answered in that section. The better the questions, the better your comprehension is likely to be. You may always add further questions as you proceed. When your mind is actively searching for answers to questions it becomes engaged in learning.

READ - fill in the information around the mental structures you’ve been building.

Read each section (one at a time) with your questions in mind. Look for the answers, and notice if you need to make up some new questions.

RECITE – retrain your mind to concentrate and learn as it reads.

After each section – stop, recall your questions, and see if you can answer them from memory. If not, look back again (as often as necessary) but don’t go on to the next section until you can recite.

REVIEW – refine your mental organization and begin building memory.

Once you’ve finished the entire chapter using the preceding steps, go back over all the questions from all the headings. See if you can still answer them. If not, look back and refresh your memory, then continue.

Remember: The information you gain from reading is important. If you just “do it” without learning something you’re wasting a lot of time. Train your mind to learn!!!

Name: _____ Date: _____ Period: _____

SQ3R Chart

Title of Work: _____

Survey: *Record important titles and subtitles from work.*

Question: *Write "Who, What, When, Where, and Why" questions from main topics.*

Read: *Write answers to questions from above.*

Name: _____ Date: _____ Period: _____

Recite: *Record key facts and phrases as needed for each question.*

Review: *Create a summary paragraph for each question.*

APPARTS

▶ Author

- Who created the source?
- What do you know about the author?
- What is the author's point of view?

▶ Place and time

- Where and when was the source produced? How might this affect the meaning of the source?

▶ Prior Knowledge

- Beyond information about the author and the context of its creation, what do you know that would help you further understand the primary source? For example, do you recognize any symbols and recall what they represent?

▶ Audience

- For whom was the source created and how might this affect the reliability of the source?

▶ Reason

- Why was the source produced at the time it was produced?

▶ The main idea

- What point is the source trying to convey?

▶ Significance

- Why is his source important? Ask yourself, "So what?" in relation to the question asked.

APPARTS WORKSHEET

Document: _____

Author: _____

Place and Time: _____

Prior Knowledge: _____

Audience: _____

Reason: _____

The Main Idea: _____

Significance: _____

